



TERMS & CONDITIONS

1. PAYMENT POLICY

Kirby Swim requires that payment be made at the time of booking, either by including credit card information on the enrolment form (preferred) or by the payment of cash or cheque. Eftpos facilities are available at the Christ Church Grammar School office between the hours of 3.30 to 5.30pm daily or between 9-12pm on Saturdays. We cannot accept AMEX cards. Payment for lessons **MUST** be received in full one week prior to the commencement of lessons.

If payment **HAS NOT** been received by the 1st day of the program commencement, and the office administration has not been notified of the reasons for this, the swimmers places **WILL NOT** remain secure.

Christ Church Grammar School families will receive a 5% discount.
(**Current** students and their siblings only)

2. PRIORITY ENROLMENT

If you have enrolled in the term and re-enrol for the **next** consecutive term you will be regarded as a '**Kirby swim Priority Customer**'. You have 1 week to enrol as a priority customer before the general public is invited to enrol. We value your business and we will guarantee you the **SAME DAY** that you currently swim, this **DOES NOT** guarantee the same time.

3. CANCELLATION POLICY

Cancellations will not be accepted less than 7 days prior to the commencement of the term program or holiday week.

If cancellations are made before the 7 days an administration fee of \$10 per booking will be applied when receiving your refund. After this time **NO REFUND** will be given.

4. MISSED LESSONS

If your child is unable to attend lessons due to illness or accident we will attempt to provide a class, if we have suitable places available within our existing program.

Missed lessons will **NOT** be carried over after completion of the course of lessons.

Missed lessons will **NOT** be refunded or credited to your account.

5. PARENTAL SUPERVISION

A parent or guardian is required to remain on site during your child's lesson.

All children under 10 years of age **MUST** be directly supervised at all times.

6. PUBLIC HOLIDAYS

Kirby swim **DOES NOT** conduct lessons on public holidays, the term fees will be calculated excluding those days.